



भाकअनुप - भारतीय मसाला फसल अनुसंधान संस्थान

ICAR - INDIAN INSTITUTE OF SPICES RESEARCH

(भारतीय कृषि अनुसंधान परिषद Indian Council of Agricultural Research)

पी.बी. संख्या: Post Bag No: 1701, मेरिकुन्नुपोस्ट Marikunnu Post,

Kozhikode-673 012, Phone: Office 0495-2731410

F.No. 4/12/2026 - Estt

31-07-2026

**CIRCULAR**

Sub: Service Verification of the officers/Staff

All Officers and Staff members of the Institute are requested to verify the Service Book and ensure that the entries made in the Service Book are correct and append their-signature in their Service Book as a token of having done the verification. The dates for verification by each category of staff are furnished below:

| Category                             | Dates for verification   |
|--------------------------------------|--------------------------|
| Scientific Staff                     | 10-08-2026 to 14-08-2026 |
| Technical Staff                      | 17-08-2026 to 21-08-2026 |
| Administrative & Multi-Tasking Staff | 07-09-2026 to 11-09-2026 |

All the staffs are requested to ensure that the verification is completed within stipulated date.

  
Assisitant Administrative Officer (Estt)

Circulation to: All Officers/Staff members/Intranet