



भाकृअनुप - भारतीय मसाला फसल अनुसंधान संस्थान
ICAR - INDIAN INSTITUTE OF SPICES RESEARCH

(भारतीय कृषि अनुसंधान परिषद Indian Council of Agricultural Research)

पोस्ट बैग संख्या: Post Bag No: 1701, मेरिकुन्नु पोस्ट Marikunnu Post,

कोषिकोड Kozhikode-673012, केरल, Kerala, भारत India

(ISO 9001: 2015 Certified Institute)



F.No.5(110)/2020-2021-Bill Section.

Dated: 17.06.2025

CIRCULAR

For administrative convenience and to avoid the processing of claims on a piecemeal basis, all entitled officers are hereby requested to submit their Newspaper & CEA reimbursement claims as per the schedule given below:

Period of Claim Deadline for Submission

1. News paper

January to June On or before 31st July

July to December On or before 31st January

2. Children's Education Allowance

Yearly On or before 31st May

Accordingly, all entitled officers are requested to submit their claims by the date given above for timely processing and reimbursement.

This circular is issued with the approval of the competent authority.


Assistant Administrative Officer (Bills)

सहायक प्रशासनिक अधिकारी
Assistant Administrative Officer
भाकृअनुप - भारतीय मसाला फसल अनुसंधान संस्थान
ICAR-Indian Institute of Spices Research
मेरिकुन्नु पी.ओ. Marikunnu. P.O, कोषिकोड Kozhikode
पिन Pin-673012 केरल Kerala भारत India

For circulation to all concerned: DISPLAY ON INTRANET

मसालों की महक है निराली, सेवन से होगा देश खुशहाली