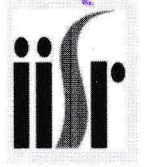




कृअनुप - भारतीय मसाला फसल अनुसंधान संस्थान
ICAR - INDIAN INSTITUTE OF SPICES RESEARCH
(भारतीय कृषि अनुसंधान परिषद *Indian Council of Agricultural Research*)
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Kozhikode-673 012, Phone: Office 0495-2731410



F. No. 6/10/2024-Estt

Dated: 31.12.2024

CIRCULAR

Sub: Submission of Annual Immovable Property Return for the year 2024 -reg.

In accordance with the provision of Clause (II) of Rule 18(1) of the CCS (Conduct) Rules, 1964, every Government servant is required to submit Annual Return giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held on lease or mortgage either in his own name or in the name of any member of his family or in the name of any other person. The statement for each year should be furnished by 31st January of the following year.

Further, as per Council's letter F No.39-8/2011-Vig. Dated 22nd May 2012, Vigilance Clearance can be denied to an officer on account of non-submission of Annual Immovable Property Return. The details of submission of Annual Immovable Property Return by an official and the date of its submission are required while obtaining vigilance clearance.

Accordingly, all the staff members are requested to furnish their Annual Movable and Immovable Property Return for the year ending 31st December 2024 latest by 31st January, 2025 in the prescribed proforma enclosed.

PROFORMA


Senior Administrative Officer

Encl: As Above

1. The Project Coordinator (AICRP on Spices), ICAR-IISR, Kozhikode
2. All Heads of Division, ICAR-IISR, Kozhikode
3. The SIC-PME, ICAR-IISR, Kozhikode
4. The Head I/C, ICAR-IISR, Regional Station, Appangala
5. The SIC (Farm) Chelavoor/Peruvannamuzhi
6. The Senior Finance & Accounts Officer, ICAR-IISR, Kozhikode
7. The Drawing and Disbursing Officer, ICAR-IISR, Kozhikode
8. The Administrative Officer, ICAR-IISR, Kozhikode
9. The Assistant Administrative Officer (Estt, Works, Stores), ICAR-IISR, Kozhikode
10. PS to Director, ICAR-IISR, Kozhikode
11. Arisoft