



भाकृअनुप - भारतीय मसाला फसल अनुसंधान संस्थान
ICAR - INDIAN INSTITUTE OF SPICES RESEARCH
(भारतीय कृषि अनुसंधान परिषद् Indian Council of Agricultural Research)
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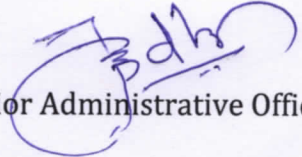


F. No. 6/12/2020-Estt.

Dated: 20-04-2022

OFFICE ORDER

The Council has decided to implement Smart Performance Appraisal Report Recording Online Window (SPARROW) in respect of the Administrative, Technical & Supporting Cadres of ICAR with effect from 1st April, 2022. For smooth implementation of SPARROW, official email ID by name (at domain: icar.gov.in or icar.org.in), is required. Hence, all the officials of IISR are hereby directed to ensure that their official email ID is active. If the email ID is already created but is in deactivate/inactive condition, the same may be re-activated immediately. The Nodal Officer (erp/e-office) (Mr. Sayed Mohammed, AAO) may be contacted for re-activation of the ICAR email IDs.


Senior Administrative Officer

Copy to:

01. All Head i/c of Divisions
02. The PC (Spices) I/C
03. The Head i/c, IISR, RS, Appangala
04. Programme Coordinator, IISR – KVK, Peruvannamuzhi
05. The Scientist i/c (Farm), IISR, Kozhikode
06. The Scientist i/c, Experimental Farm, Peruvannamuzhi
07. The Sr. Fin. & Accts. Officer i/c IISR, Kozhikode
08. The PS to Director / Personal file/ Intranet
09. The Asst. Admn. Officer (Estt/Works/Stores)
10. The Drawing and Disbursing Officer, IISR, Kozhikode / KVK, Peruvannamuzhi