भाकृअनुप- भारतीय मसाला फसल अनुसंधान संस्थान ICAR-INDIAN INSTITUTE OF SPICES RESEARCH (भारतीय कृषि अनुसंधान परिषद Indian Council of Agricultural Research)



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F. No.6/12/2020-Estt.

Dated 19-04-2022

<u>CIRCULAR</u>

All Senior Scientists and Scientists at Chelavoor/Appangala/Peruvannamuzhi are requested to furnish their Annual Assessment Report for the year 2021-22 in the prescribed proforma (to be downloaded from the IISR Intranet), to Administration on or before 30th April 2022. The Reporting Officer may submit the report to the Reviewing Authority before 30th June 2022. Report to be completed by the Reviewing Officer and to be sent to Administration by 31st July 2022.

The dates indicated above may please be strictly adhered to.

SENIOR ADMINISTRATIVE OFFICER

Distribution to:

- 1. Project Coordinator (Spices)
- 2. All Heads of Divisions
- 3. SIC Peruvannamuzhi
- 4. The Head, Regional Station, Appangala
- 5. For display in Intranet