

भाकृअनुप - भारतीय मसाला फसल अनुसंधान संस्थान ICAR-INDIAN INSTITUTE OF SPICES RESEARCH (भारतीय कृषि अनुसंधान परिषद Indian Council of Agricultural Research) पी.बी.संख्याः Post Bag No: 1701, मेरिकुन्नु पोस्ट Marikunnu Post, कोषिक्कोड Kozhikode -673 012, केरल Kerala, भारत India Ph: 2731410, 2730906 Fax: 0091-495-2731187 Email: mail@spices.res.in \_\_\_\_\_(ISO 9001:2015 Certified Institute)



F.No.4/697/2021-22/Stores

Date:12.04.2022

## **CIRCULAR**

In connection with the preparation of Annual Account for the year 2021-22, it is requested that the details of stock in hand and its value as on 31.03.2022 for the following items may be furnished on or before 19-4-2022. The details furnished should be tally with the stock registers maintained for the purpose.

SI No.	Details of item	Total value of stock in hand
1.	Chemicals, Glasswares, Plasticwares, laboratory items	
2.	Stationary	
3.	Other consumables (fertilizer, Pesticides etc)	
4.	Farm Produces including Planting materials	
5.	Priced Publications	

The above information may be furnished immediately so as to enable us to consolidate and forwarded to council for further action.

(Sayed Mohammed) AAO (Stores)

## Distribution

- 1. All Head 1/C of Divisions
- 2. The Head 1/C, IISR RS Appangala
- 3. The Programme coordinator, IISR, KVK Peruvannamuzhi
- 4. The Scientist I/C (Farm), IISR, Kozhikode.
- 5. The Scientist I/C Experimental Farm Peruvannamuzhi.
- 6. The Scientist I/C (ATIC, BPD, Library)
- 7. SFAO
- 8. SAO