

*भाकृअनुप* -भारतीय मसाला फसल अनुसंधान संस्थान ICAR - INDIAN INSTITUTE OF SPICES RESEARCH (*भारतीय कृषि अनुसंधान परिषद*Indian Council of Agricultural Research) पीसंख्याः .बी .Post Bag No: 1701, मेरिकुन्नुपोस्टMarikunnu Post, कोषिक्कोडKozhikode -673 012, केरलKerala,भारत India

F.No. 1-9(95)2020-Estt.

Dated 1st April, 2022

## **OFFICE ORDER**

Pursuant to the decision taken in the Policy Committee meeting held on 25.03.2022, the following working arrangements are ordered by the Competent Authority, with immediate effect and until further orders.

- i) Mr. Vijesh Kumar I.P, Technical Assistant, besides the regular duties assigned to him shall also function as Hon. Secretary, Departmental Tiffin Room in place of Mr. John George, Chief Technical Officer.
- ii) Mr. Abhi Balagopal, Skilled Support Staff, besides the regular duties assigned to him shall also attend the duties presently attended by Smt. Kamalam, SSS at Departmental Tiffin Room.

Senior Administrative Officer

То

Mr. John George, Chief Technical Officer, ICAR-IISR, Kozhikode Mr. Vijesh Kumar I.P, Technical Assistant, ICAR-IISR, Kozhikode Smt. Kamalam C.M, SSS ICAR-IISR, Kozhikode Mr. Abhi Balagopal, SSS, ICAR-IISR, Kozhikode

Copy to:-

01 All Head i/c of Divisions

02 The PC (Spices) I/C

03 The Head i/c, IISR, RS, Appangala

04 The Programme Coordinator, IISR – KVK, Peruvannamuzhy

05 The Scientist i/c (Farm), IISR, Kozhikode

06 The Scientist i/c, Experimental Farm, Peruvannamuzhy

07 The Sr. Fin. & Accts. Officer i/c IISR, Kozhikode

08 The PS to Director/Personal file/Intranet

09 The Asst. Admn. Officer (Estt/Works/Sores)

10 The Drawing and Disbursing Officer, IISR, Kozhikode/KVK, Peruvannamuzy