

Proceedings of the fifth meeting of XI Institute Joint Staff Council

The Fifth meeting of the XI Institute Joint Staff Council was held on 24 February, 2021 at 2:30 PM, through video conferencing mode at ICAR-Indian Institute of Spices Research, Kozhikode under the Chairmanship of Dr J Rema, Director, ICAR-IISR.

The following members were present:

	Official side		Staff side
1.	Dr.CK Thankamani	1.	Mr. CK Jayakumar (CJSC member)
2.	Dr. R Balaji Rajkumar	2.	Mr OG Sivadas
3.	Mr. Sujeesh E S	3.	Mr. VV Sayed Mohammed
4.	Mr. P Muaraleedharan	4.	Mr. VC Sunil, Secretary
5.	Mr.TDS Prakash		
6.	Dr C Sarathambal, Secretary		

Secretary (Official side) welcomed the Chairman and all members of the XI IJSC. The Chairman reviewed the action taken report on the previous proceedings. The following items were discussed:

Sl. No.	Agenda items	Decision taken/action
1	As online payment of Electricity and Telephone is possible, it can be done from office. So the delay on taking contingent advance can be avoided. Now GST, EPF, ESI of casual labours are done from office as online payment. Same method can be followed to all other mandatory payment also.	The possibility for online payment of the bills from the Headquarters may be explored. Bills may be processed and sent to IISR- Head quarters for making online payment. Action: DDO
2	Entrance area of the road to quarter no. 33-37, 14 and 38 at Regional Station, Appangala may be concreted/ repaired for ensuring proper entry of vehicles and people to the quarters. Now the area is completely damaged due to land sliding waterlogging, mud etc. This makes it difficult for the entry of vehicles even in the summer season and becomes worse in the rainy season. Small water tanks (250l) and old 0.5hp water pump may be replaced with a tank at least with 500l capacity, stand to fix the tank and a new motor to ensure sufficient water supply to the quarters.	<ul style="list-style-type: none">• Approved. Proposal with an estimate for road concrete work may be submitted immediately to the office so as to complete the procedures before 10th March 2021• Approved. Proposal for the purchase of water tanks, motors etc. may be submitted immediately to the office. A liaison officer may be identified from the residents of the quarters for reporting and follow up actions of quarters related issues at RS, Appangala and IISR, Experimental farm, Peruvannamuzhi. This will be discussed and finalized in the forthcoming policy committee. Action: i/c Head, RS, Appangala AO
3	Considering medical bill reimbursement requests with a humanitarian concept rather than a strict, official rule oriented manner for the benefit of employees.	Medical bills shall be processed as per rules. Action: AO/FAO
	Appointing an AMO at IISR, Kozhikode for medical treatment.	Approved. Possibility for appointing an AMO at IISR may be explored. Action: AO

6	Request of the IJSC to unanimously raise its concern on the reduction of Employers contribution for autonomous bodies from 14% to 10% by the government. This may be communicated to ICAR through CJSC with a request to take necessary steps to communicate with the finance ministry to reinstate it.	<p>Approved.</p> <p>IJSC hereby unanimously raise its concern on the reduction of Employers contribution for autonomous bodies from 14% to 10% by the government.</p> <p>This may be communicated to ICAR through CJSC with a request to take necessary steps to communicate with the finance ministry to reinstate it.</p> <p>Action: Secretary-Staff side, IJSC Member, CJSC</p>
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The meeting came to an end with vote of thanks by VC Sunil, Secretary (Staff side).

This is issued with the approval of the Director.

-Sd-
(C. Sarathambal)
Secretary-official side