

## Proceedings of the fourth meeting of XI Institute Joint Staff Council

The Fourth meeting of the XI Institute Joint Staff Council was held on 14 October, 2020 at 2:00 PM, through video conferencing mode at ICAR-Indian Institute of Spices Research, Kozhikode under the Chairmanship of Dr Santhosh J Eapen, Director, ICAR-IISR.

The following members were present:

	Official side		Staff side
1.	Dr.CK Thankamani	1.	Mr. CK Jayakumar (CJSC member)
2.	Dr. R Balaji Rajkumar	2.	Mr OG Sivadas
3.	Mr. Sujeesh E S	3.	Mr. VV Sayed Mohammed
4.	Mr. P Muaraleedharan	4.	Mr. VC Sunil, Secretary
5.	Mr.TDS Prakash		
6.	Dr C Sarathambal, Secretary		

Secretary (Official side) welcomed the Chairman and all members of the XI IJSC. The Chairman reviewed the action taken report on the previous proceedings. The following items were discussed:

Sl. No.	Agenda items	Decision taken/action
1	Adding more hospitals through IMC for medical treatment & reimbursement. 1. Amana Hospital Kuttiadi 2. Meitra Hospital Kozhikode 3. Vivus Hospital, Madikeri, Karnataka, 4 Narayana Multispeciality Hospital, Mysuru, Karnataka.	All state government recognized hospitals are eligible for medical reimbursement by default. So there is no need to add such hospitals once again through IMC. The details of other good private hospitals at Calicut, Peruvannamuzhi and Appangala can be submitted to IMC for approval. Action: AAO, Establishment, ICAR-IISR Secretary IJSC, IISR
2	Deputation for exhibitions may be done based on the TA eligibility of the employees. Those who were deputed already lost TA due to last minute travel in higher class. This may be avoided in future by giving enough time to book tickets or by selecting eligible employees for the duty.	Office may try to depute staff for the exhibitions by considering their eligibility for TA/DA and sufficient time may also be given to book tickets as per their eligibility. In case of emergency necessary care will be taken to avoid any financial loss to the depute. Action: I/C, ATIC AAO, Establishment, ICAR-IISR
<b>Other agenda items discussed with approval of the Chairman, IJSC</b>		
3	Repair of water filtering unit at KVK.	Instead of repairing the existing water filtration unit, a fresh proposal for purchasing drinking water filtration unit for KVK and Hostel may be submitted. Action: Dr. P Rathakrishnan, PC, KVK FAO, IISR AAO, (Stores/Works), ICAR-IISR
4	Giving service book to the staff for verification.	Since the service book was not made available to the staff for the past three years, it may be given for verification immediately. Action: AAO, Establishment
5	Purchase of bio-incinerator for residential quarters at IISR farm.	The proposal submitted to the office should be processed immediately. Action: FAO, IISR

		AAO, (Stores/Works), ICAR-IISR
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The meeting came to an end with vote of thanks by VC Sunil, Secretary (Staff side).

This is issued with the approval of the Director.

-Sd-

**(C. Sarathambal)**

Secretary-official side