



भाकृ अनुप - भारतीय मसाला फसल अनुसंधान संस्थान ICAR - INDIAN INSTITUTE OF SPICES RESEARCH

(भारतीय कृषि अनुसंधान परिषद् Indian Council of Agricultural Research)

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(ISO 9001: 2008 Certified Institute)



F. No. 9(387)/2020-Estt.


Dated: 19th August 2020

OFFICE ORDER

In supersession of this Office Order of even no. dated 08/02/2018, the undersigned is pleased to designate Mr. P. Muraleedharan, Administrative Officer -in - Charge as "Transparency Officer" in respect of this Institute. The principal tasks of the "Transparency Officer" shall be :

1. To oversee the implementation of the Section 4 of RTI Act, 2005 by ICAR-IISR and to appraise the top management of its progress.
2. To provide interface for the C.I.C. Regarding the progress of (1) above.
3. To help promote congenial conditions for positive and timely response to RTI requests by CPIOs, deemed CPIOs.
4. To be a contact point for the public in all RTI related matters.
5. To submit the RTI Quarterly Returns / Annual Reports online at CIC's website in time.

OFFICIAL ADDRESS	TELEPHONE NO. / FAX NO.
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(Santhosh J Eapen)
Director

Distribution to :

1. The Directors of all ICAR Institutes
2. All DDGs in ICAR, Krishi Bhawan, New Delhi - 110 001
3. Director (Admn.) & Transparency Officer, ICAR, Krishi Bhawan, New Delhi - 110 001
4. All ADGs in ICAR, Krishi Bhawan and KAB I & II, New Delhi
5. All Heads of Divisions, ICAR - IISR, Kozhikode
6. FAO/AAO (Estt.) / AAO (Stores)/PIO/APIO/PS to Director, IISR Kozhikode
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