

**ICAR - Krishi Vigyan Kendra**  
**(ICAR-Indian Institute of Spices Research)**  
**Peruvannamuzhi P O, Kozhikode – 673 528, Kerala**

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F.No.KVK/IISR/51(4)10

Dt. 30/07/2020

**Proceedings of KVK review meeting held on 29/07/2020**

The KVK, IISR review meeting for the month of July 2020 was held at the Director's conference room. The Meeting was chaired by Dr. Santhosh J. Eapen Director, ICAR- IISR, Kozhikode. Social distance was maintained in the committee room with minimum number of participants while other staff members participated the meeting through Webex platform. Following were discussed and finalized for action.

Sl.No.	Decisions	Persons identified
1.	Process on condemn of KVK vehicle (DCM Toyota and power tiller) may be initiated on priority basis.	AAO (Stores), SMS (Fisheries), PC
2.	Activities and projects may be carried as part of Milma – IISR MoU. Some linkage programmes may be carried to initiate the activities.	SMS (Home Science), SMS (Animal Science)
3	Business plan (possible monthly expenditure, income, etc) for running of following may be prepared under KVK- RF. Hatchery, Processing unit and Farm machinery	SMS (Animal Science), SMS (Home Science), PC
4	Supply of Nutmeg graft to CPCRI, RS, Vital on credit basis may be accepted, while follow up is needed for its prompt receipt	PC SMS (Horticulture)
5	The scions of Viswasree nutmeg are available at HQ. It may be used for production of grafts at KVK, IISR	SMS (Horticulture) HD (Crop Production)
6	In view of new FTTH connection with phone no 0496-2966041, the previous broad band connection (0496-2666041) is permitted to surrender. This new number may be communicated to all possible users as early as possible.	PC PA (Comp)

It is communicated after approval by Director.

Programme Coordinator  
KVK, IISR