

# ICAR-INDIAN INSTITUTE OF SPICES RESEARCH

Marikunnu P. O, Kozhikode, Kerala

F.No.PME/IISR/30(13)17

Dated 13<sup>th</sup> June, 2019

## CIRCULAR

Director, ICAR-IISR, Kozhikode is pleased to constitute a committee consisting of the following officers/staff members to organize the celebration of Institute Foundation Day on 1 July 2019.

<b>Organizing Committee</b>		
Chairman	:	Dr. K. Nirmal Babu
Organising Secretary	:	Dr. J Rema
Members	:	Dr. Santhosh J. Eapen Dr. C. K. Thankamani Dr. S.J. Ankegowda Mr. R N Subramanian Mr. TDS Prakash
<b>Programme Committee</b>		
Chairman	:	Dr. Santhosh J Eapen
Member Secretary	:	Dr. R Praveena
Members	:	Dr. T E Sheeja , Dr. Lijo, Dr. Aarthi, Mr. A Sudhakaran, Mr. P T Jayaprakash
<i>Duties: Inviting chief guest for the function, Conducting programme, Arranging inauguration of BPD Sales-Counter, Release of IISR song etc.</i>		
<b>Reception Committee</b>		
Chairman	:	Dr. V Srinivasan
Member Secretary	:	Dr. C Sarathambal
Members	:	Dr. K S Krishnamurthy, Mr. V V Sayed Mohammed, Ms. C K Beena
<i>Duties: Printing invitation, Inviting delegates etc.</i>		
<b>Hall Arrangement Committee</b>		
Chairman	:	Ms. R Sivaranjani
Member Secretary	:	Dr. Umadevi
Members	:	Dr. Jeevalatha, Dr. C Sellaperumal, Mr. K Jayarajan, Mr. K Krishnadas
<i>Duties: Arranging halls for the programme including audio-visuals</i>		
<b>Transport Committee</b>		
Chairman	:	Mr. M P Ramesh Kumar
Member Secretary	:	Dr. Hamza S
Members	:	Mr. P Sundaran, Mr. V S Binoy
<i>Duties: To arrange and manage the transport</i>		
<b>Food Committee</b>		
Chairman	:	Dr. Anees K
Member Secretary	:	Mr. O G Sivadasan
Member	:	Ms. Seema M
<i>Duties: Arranging food and refreshment for participants</i>		
<b>Publicity Committee</b>		
Chairman	:	Dr. Lijo Thomas
Member Secretary	:	Dr. P S Manoj
<i>Duties: Arranging publicity in local media and press.</i>		

<b>Cultural programme Committee</b>		
Chairman	:	Dr. C N Biju
Member Secretary	:	Ms. P V Sali
Member	:	Mr. P K Rahul
<i><b>Duties:</b> Arranging cultural programmes</i>		
<b>Award Committee</b>		
Chairman	:	Dr. D Prasath
Member Secretary	:	Dr. C N Biju
Members	:	Mr. M P Ramesh Kumar, Mr. P Sundaran, Mr. A Sudhakaran,
<i><b>Duties:</b> Finalizing IISR Award of Excellence 2018-19, arranging memento etc.</i>		

Committee may co-opt other members if needed.

**This is issued with the approval of Director.**

Sd/-  
(A . Ishwara Bhat)  
Principal Scientist &  
Officer in Charge PME Cell

Copy to : All concerned