

## **PROCEEDINGS OF FARM ADVISORY COMMITTEE (FAC) MEETING (CHELAVOOR) HELD ON June, 2018**

### **INDIAN INSTITUTE OF SPICES RESEARCH, KOZHIKODE**

Farm Advisory Committee (FAC) meeting of Chelavoor was held on 27-06-2018 in the ATIC hall at IISR, Kozhikode. Dr. K. Nirmal Babu, Director, IISR chaired the meeting. The action taken report of the last FAC meeting was presented and approved by the house. New agenda was presented and discussed. In addition to this a few general decisions were taken. The major general decisions taken during the meeting are

1. All the air conditioners will be serviced annually under rate contract basis. The air conditioners which are not working at present will have to be repaired at the earliest (Action AAO (stores, AO, Estate officer and SIC farm))
2. At central facility one lab may be converted as DNA finger printing facility to carry out DNA finger printing of spices
3. Expertise of Young Professionals allotted in the divisions may be utilized fully by all the scientists of respective divisions (Head of the sections)
4. The pension benefits of retiring staff may be provided on the day of their retirement (AO, AFAO)
5. Mega “farmer’s event” will have to be conducted as a joint venture in collaboration with KVK, IISR and State agricultural department. Sugandham fest will be conducted at Exp. Farm, Peruvannamuzhi during September 2018. A team consisting of all heads of the divisions, SIC farm (Peruvannamuzhi and Calicut), Head, Regional station Appangala will constitute various committees for the smooth conduct of the event a grant success.
6. Report of natural calamity and wild animal attack will have to be submitted at the earliest.
7. Routing of ARISOFT will have to be corrected/ rectified. More options may be provided to director and Heads to forward the submissions to officers.
8. Report of collapse of compound wall at Chelavoor campus wall should be submitted at the earliest. Encroached/ Excavated areas should be mentioned. A copy of the report may be sent to Village officer. Notice may be issued from the office to the concerned people as a warning. Measures will have to be taken to prevent further damage
9. All the documents related to the water harvesting structure at Chelavoor may be kept ready
10. Field boards will have to be placed where ever it is required
11. All the files related to LCMS purchase has to be kept ready.
12. Guest house of KVK, Peruvannamuzhi will have to be kept ready in view of the maga fest during September, 2018.

Mr. Krishnadas, Estate officer presented the action taken report of previous FAC and the agenda for the coming month. Following decisions were taken during the meeting

Sl. No	Item	Decision	Person identified
1	Leak proofing of Bio control lab (Entomology)	Approved. Additional plastering with leak proofing chemicals will have to be carried out	Estate officer, Scientist in charge, AAO (works)
2	Strengthening the sloppy walls of Water harvesting structures	Approved. Subjected to the availability of funds. Advance notice will have to be issued to the people who excavated/ encroached the IISR land	AO, AAO (works), Works committee, Estate officer
3	Providing barbed wire fencing to the vulnerable areas of compound wall	Approved	Estate officer, AAO (works) & SIC, farm
4	Establishment of black pepper mother vine garden at IISR	Approved. This plot will be under the direct supervision of Scientist, Agronomy	Dr. C. K. Thankamani, Dr. Kandiannan & Estate officer
5	Planting of black pepper plants at <i>Ailanthus</i> plot	Approved. Pruning and shade regulation needs to be carried out. Plot will be under the supervision of Crop Improvement Division	Estate officer, Dr. K. V. Saji and Head, Crop Improvement
6	Fertilizer application in the fields	Approved	Estate officer
7	Clearing the plot, planting of standards and arranging the cement rings for Vanilla at D block	Approved	Ms. Arathy & Estate officer
8	Setting up of biocontrol lab	Approved	Estate officer, Scientist (plant pathology), AAO (works) HD, Crop Protection
9	Planting of pineapple suckers	Approved.	Estate officer & SIC, farm

K. V. Saji

Scientist in charge, Chelavoor farm, IISR